

FY 2022 CSSGP Frequently Asked Questions (FAQs)

This list will be updated as other FAQs are identified. These questions are divided into five categories so please read through the entire document.

Eligible Projects

1. Are door barricade devices considered eligible expenditures for this grant?
 - Yes, door barricade devices are eligible expenditures. Door barricade devices fall under the *Interior/classroom doorways* category. There are specific requirements for door barricade devices, so please be sure to see page 13 of the Grant Application Guide for more information.
2. How do I know if the barricade device we are considering meets all of the requirements described in the Grant Application Guide? ****NEW 2/14/22****
 - You can start by providing the vendor/manufacture with the requirements listed in the Grant Application Guide and have them show you the documentation for their product that addresses each. If a company has submitted a Petition Application for Certificate of Acceptability with the [Construction Code Commission](#) and received approval for installation (in compliance with [2020 PA 45](#)), that device would be an eligible expenditure. If awarded, grantees will need to submit documentation to the MSP Office of School Safety to verify a device's compliance with all requirements *prior* to entering into a sales contract.
3. Are security camera systems considered eligible expenditures for this grant?
 - Yes, security camera systems are eligible expenditures for this grant. There are specific requirements for security camera systems, so please see page 15 of the Grant Application Guide for more information.
4. The project that we want to do is not listed in the eligible projects, but it's also not one of the ineligible projects you list in the Grant Application Guide. Does this mean that it's okay to apply for it?
 - No. Eligible projects are limited to those expenditures identified in the dropdown menus of the Application and explained in detail in the Grant Application Guide. The ineligible expenditures identified on pages 15 – 16 of the Grant Application Guide are not meant to be an exhaustive list.
5. We want to apply for window film but that doesn't seem to be an option in the dropdown menus on the application. What can I do?
 - Window film is an eligible expense and included as part of several project categories (e.g., *Exterior windows/glass*, *Interior windows/glass*, etc.). Please read the Grant Application Guide in its entirety, as pages 12 – 15 will provide detailed explanations of each item in the dropdown menus on the application.

6. Why does this solicitation prohibit funding to be used on school safety assessments? ****NEW 2/8/22****
- Before applying for funding in the grant, schools are encouraged to complete a school security assessment using an online tool from the U.S. Department of Homeland Security available [here](#), and/or a forthcoming one from www.schoolsafety.gov, a federal agency collaborative. There are also personnel in the state who can assist with assessments including both law enforcement officers and emergency managers. We are looking for schools to be able to spend the grant dollars on equipment and technology after completing a no-cost assessment with available personnel and resources. Additionally, all schools are supposed to have an Emergency Operations Plan completed by a multidisciplinary team and also have access to the *Final Recommendations of the State School Safety Task Force* released in November 2018 which outlines best practices for schools to consider.

Applicants/Eligibility

1. Can private schools apply for the FY 2022 CSSGP?
 - Yes, private schools (listed as nonpublic schools) are eligible to apply for the FY 2022 CSSGP.
2. We applied for the FY 2020 CSSGP but were informed that no grant funds were awarded due to the COVID-19 pandemic. If we submitted an application for the FY 2020 CSSGP, do we need to reapply for the grant this year?
 - Yes, you will need to reapply for the 2022 CSSGP. Applications for the FY 2020 CSSGP will not be considered.
3. Our district received funding from a previous CSSGP. Can we apply for another grant?
 - Yes, previous recipients are eligible to apply for the FY 2022 CSSGP although applicants that did not receive a school safety grant award in the past will be given priority.
4. We received an award in 2017 for only a few thousand dollars. In 2019, we were told we didn't get a grant because we received funding in 2017. Is there any point in applying for the grant this year?
 - Yes. While preference is given to applicants that have not received a CSSGP grant in the past, previous recipients are eligible applicants. Awards are dependent, in part, on the number of eligible applicants.
5. Are private schools required to have an Emergency Operations Plan (EOP)?
 - Yes, all applicants are required to have an EOP for each school building identified in the application.

Building Eligibility

1. Our district has a stand-alone sports complex off of our main campus. Is this considered a building?
 - The appropriation requires that eligible buildings have "some or all of pre-K to grade 12 ***classrooms and pupils.***" A classroom is required to be used for educational purposes.

2. Our district has a school dedicated solely to special education, working with youth ages 18-26, in grade 14. Is this building eligible for an award?
 - No, the appropriation specifically states that the funds are for buildings that have any combination of **pre-K to 12** classrooms and students.

Application and Certification Document

1. When I clicked on the application on your website it opened up in a new tab and lets me fill things in, so I don't need to use Adobe, do I?
 - Yes, applications must be completed using Adobe Acrobat. Applicants risk losing information entered on the application, and/or being unable to save the completed application if Adobe is not used. Applications must be saved locally **before** entering any information and saved again before being attached to an email. There are specific instructions on page 3 of the Grant Application Guide.
2. I emailed the completed application but received a reply that said the application was blank. Everything was filled in when I sent it, so what happened?
 - It is likely that you either completed the application in the browser when it opened, did not use Adobe Acrobat, or did not save the application to your computer before submitting. Please follow the specific instructions on page 3 of the Grant Application Guide.
3. When I entered my initials on page one of the Certification Document it told me to save the file again, so I pressed save. Then it said that the file already exists and asked if I want to replace it. What did I do wrong?
 - You did not do anything wrong. Once you initial the Certification Document with Adobe, you will need to resave it with those initials. The same sequence of prompts will occur when you sign your name at the bottom of page two.
4. The application won't let me type in my own project. Where should I enter that information?
 - Applicants are limited to the project categories provided in the dropdown menus. Please refer to pages 12 – 15 of the Grant Application Guide for details on each eligible project category.
5. Is the Alternate Law Enforcement Official Designation form required?
 - The Alternate Law Enforcement Official Designation form is only required if the law enforcement official signing the EOP certification does not meet the rank requirements provided on page 10 of the Grant Application Guide.
6. When is the application due?
 - A completed and signed application (including any attachments) must be received by the Michigan State Police (MSP) Grants and Community Services Division (GCSD), via email to MSP-SchoolSafety@michigan.gov no later than **12 p.m. (noon) EDT on Thursday, March 24, 2022**. The time of receipt by the MSP GCSD is determined by the timestamp provided by the state of Michigan email system. Applicants are **strongly encouraged** to submit their application in advance of the due date to avoid any delays in electronic mail delivery.
7. Will applications received after the deadline be eligible for funding?

- No. Applications that are received beginning at 12:01 p.m. EDT on Thursday, March 24, 2022, and thereafter, will not be considered for funding.

Requested/Awarded Funds

1. Our project will likely exceed the maximum award we can receive (over \$50k), but our school will cover the difference. Is this allowable, and what should I put in the application for cost?
 - Yes, it is permissible to have a project that exceeds the maximum award if the school/district is paying the additional cost. For application purposes, you only need to list the maximum award of \$50,000 (the form should restrict anything greater than that amount). Once awarded, grantees will provide additional information to MSP including the total expected cost of larger projects.
2. Our district has five eligible school buildings. In order to receive the maximum amount, do I have to show a minimum of \$50,000 per building on the application? For example, can one building have \$70,000 of eligible expenses and another building have \$30,000 of project costs, or do I have to show \$50,000 for each building and then only spend \$50,000 on each building?
 - There are two parts to the award maximum: 1) Not more than \$50,000 may be awarded or spent per building, and 2) Not more than \$250,000 per district. A request of \$70,000 for one building is not permissible, nor will the application form itself allow for a total of more than the stated maximum.
3. A bond was passed for our district to improve safety and security. Can we use CSSGP funds to replace bond funds used for the projects included in the bond proposal?
 - No. Funds accepted through the CSSGP are to *supplement* existing funds, not supplant local funds. This includes *projects previously identified for funding as part of a school bond*. For more information on the difference between **supplementing** and **supplanting**, please read pages 8 – 9 of the Grant Application Guide.